

## **JOB DESCRIPTION: Manager-Product and Project**

### **JOB LOCATION**

Santacruz

### **DUTIES & RESPONSIBILITIES:**

- The Product Manager ensures products align with the strategies, defines key metrics for product success, prioritizes product features, conducts market research to evaluate best practices, evaluates product performance and determines improvements, maintains relationships with vendors. Ultimately this role will take co-ownership of the product while Programs and Domains will own the product.
- The Product Manager will partner with key internal stakeholders (e.g. Programs, Domains) and external stakeholders (e.g. Technology Vendors) to build, develop and deploy digital products. This job plays a critical role representing the end user's voice throughout the product development lifecycle. This role will establish and evangelize the vision and strategy for assigned products, clearly articulate the "why" behind the products, and own the digital product roadmap.
- Will bridge technology, business, and end user's needs to create remarkable digital experiences that solve end user's problems, drive business value, and produce desired outcomes. Will be responsible to define the product's fundamental value proposition, outline the vision and execution plan, gain alignment and support from key stakeholders, and oversee execution of that vision.
- Creating buy-in for the product vision both internally with key stakeholders and external partners if any.
- Translating product strategy into detailed requirements, prototypes and maintaining documentation.

- Scope and prioritize activities based on programs and domains need.
- Act as a product evangelist to build awareness, understanding and solicit feedbacks from end-users.
- The incumbent will collaborate with design, development, and data & analytics counterparts to align and coordinate efforts for effective delivery.

#### **KNOWLEDGE, SKILLS AND COMPETENCIES:**

1. The Product Management using Agile, Design Thinking and Lean methodologies, as needed, to effectively manage product development and deployment.
2. Experience in product performance and process improvement related to product lifecycle.
3. Project Management, Agile, LEAN certifications are preferred but not mandatory.
4. Change Management certifications/experience is preferred.
5. Problem solving ability and ability to multi-task and work simultaneously on different tasks.
6. Effective team management, an active listener and delegation skills.
7. Effective communication skills – written and oral.

#### **OUTCOMES & BEHAVIOURS**

1. Achieving deliverables of the domain
2. Achieving tasks through collaboration with stake holders, vendors, internal team members, end users and team work.
3. Ensuring consistency and continuity, sharing, being transparent, seeking and giving inputs, taking initiative and responsibility of being well informed about the organization.
4. Valuing strengths in people
5. Sound values and work ethics

#### **QUALIFICATIONS AND EXPERIENCE**

1. Minimum 5 years of experience in Software Product Management.
2. Bachelor's degree in computer science or equivalent, however master's degree will get more preference.
3. Similar work experience in Information Technology Products and Project Management specific to web app, mobile app, communication chatbot, ERP modules and so on.
4. Prior experience of working in the non-profit sector is desirable.

#### **How To Apply**

Interested candidates can share their updated cv at **contact@pmspl.net.in** mentioning the name of the position in the subject line.